

**Katikati College Board of Trustees Meeting Minutes**  
**Thursday 22 June 2023 at 5pm in Katikati College Boardroom**

**1. Karakia:** Lou

- 2. In attendance:** Bobbette Tanner (Presiding Member), Louise Buckley (Principal), Lisa Corbett (Staff Rep), Jenner Ballinger-Judd (Parent Elect), Valarie Uilou (Parent Elect) (arrived 5:25pm), Victoria Denyer (Parent Elect), Colleen Fleming (Co-opted Member) and Angela Macdonald (Minute Secretary).

**Apologies:** Dave Freeman (Parent Elect), Reid O'Connell (Student Rep), Shaan Kingi (Pou Arahi Rep)

**3. Declarations of Conflict of Interest:**

Non declared.

**4. Strategic Monitoring/Reporting:**

**4.1 Principal's Report**

Report tabled.

- Lou updated Board on her recent conferences/PLD
- NCEA current data discussed
  - **Action Item:** To include Term 3 comparison for August meeting
- Whānau Connector position explained
  - **Action item:** Lou will report on attendance resourcing

*Principal's Report – Lisa, sec Colleen - carried*

**5. Strategic Discussions and Decisions:**

**5.1 Policy Updates:**

Curriculum – reviewed. No changes required.

*Bobbette – carried*

Privacy - reviewed. No changes required.

*Bobbette – carried*

**5.2 Delegation re Stand Downs and Suspensions**

In the absence of the Principal, the Senior Leadership Team have the delegated authority to stand down and suspend students as per MOE guidelines.

**5.3 Code of Conduct for School Board Members**

Revised Code of Conduct tabled and discussed.

*Ratified School Board Code of Conduct – all in favour.*

**6. Finance:**

May Education Services Governance Report made available.  
Finance subcommittee minutes from 18 May 2023 tabled.

**7. Administration:**

## 7.1 Correspondence:

### Inward

- Trips for approval – *all approved*
- Rafting trip postponed
- Grant Application Requests:
  - NZCT for Hockey Uniforms and Goalkeeping Gear \$13,570
  - Ktkk Lions, Grassroots and The Lion Foundation grant application for Yr10 Camp to Finlay Park for \$29,769.75 (to help with accommodation and transport)

*The Katikati College School Board supports the grant application requests as above - all in favour*

- Late Correspondence:
  - Term 3 Sporting Events with all high risk activities with students own parents in attendance.

### Outward

### Tabled

*Inwards accepted and outwards approved  
Val, sec Jenner – carried*

## 7.2 Minutes from previous meeting – 30 March 2023

Minutes accepted as a true and accurate record:

*Lisa, sec Val – carried*

*Action Item from previous minutes: EOTC guidelines will be tabled at August meeting*

8. **Next Meeting Date:** Thursday 3 August at 4:30pm.

***Public meeting closed at 5:39pm and moved into Public Excluded Business***