

**Katikati College School Board Meeting Minutes
of 26 September 2024 at 4:30pm in the Katikati College Boardroom**

1. Karakia: Katana

2. Welcome, Attendance & Apologies:

Attendance: Louise Buckley (Tumuaki), Bobbette Tanner (Parent Elect – Presiding Chair), Colleen Fleming (Co-opted Member), Jenner Ballinger-Judd (Parent Elect - remotely), Jesse Samuels (Pou Arahi Rep), Valarie Uilou (Parent Elect - 4:50pm), Lisa Corbett (Staff Rep), and Angela Macdonald (Minute Secretary).

Apologies: Victoria Denyer (Parent Elect)

Absent: Reon Tuanau (Pou Arahi Rep)

Welcome: Katana Te Ngaio - elected Student Representative. Congratulations on being elected to the Board.

Acknowledgment to Reid O’Connell for his service to the Board. Reid served two terms and was thanked for his time and contribution.

3. Declarations of Conflict of Interest

None declared.

4. Strategic Monitoring/Reporting:

4.1. Principal’s Report tabled with discussion and specific points of interest as follows:

- Kate Sutherland has been appointed to the Innovative Horticulture & Science position.
- Provisional staffing explained and discussed.
- Crest & House names - intention is to have design work looked at early next term.
- NCEA Data was tabled and discussed. A lot of work is being put into the monitoring of student achievement. Some real success stories are with our students engaging in Tama Tū.
- Priority Student update.
- Insurance work in Poutama will commence over the holidays.
- Attendance data discussed.

Principal’s Report – Lisa, Sec Jesse – carried

5. Strategic Discussions and Decisions:

5.1. Policy Updates

5.1.1. Te Tiriti o Waitangi – reviewed and approved.

Val, Sec Colleen - carried

5.1.2. Reducing Student Distress and Use of Physical Restraint – reviewed and approved.

Lou, Sec Lisa – carried

6. Finance

6.1. Finance Report

August 2024 Education Services Governance Report made available.

6.2. Finance Subcommittee Minutes – 19 September 2024 tabled.

- Yr10 camp discussed.
- Temporary carpet/protective flooring is being purchased for the Action Centre.

7. Administration

7.1. Appointment of Returning Officer for Student Elections:

- Simon Finnimore appointed as Returning Officer.
- Successful student candidate - Katana Te Ngaio.

7.2. Correspondence:

Inward

- Tabled

Outward

- Tabled

*Inwards accepted and Outwards approved
Val, Sec Katana – carried*

7.3. Minutes from previous meeting

Minutes of 15 August 2024 accepted as a true and accurate record:

Lou, Sec Colleen – carried

Matters arising:

- Action Items carried over:
 - Pou Arahi discussions - carried over.
 - Enrolment Form (*Lou*) - *actioned*.
 - Signage promoting kindness (*Reid*) - *will pass to Katana and Student Council*.

7.4. Invites to upcoming events:

- Sports Prize Giving on 16 October at 6pm
- Fiefia Night on 18 October at 6:30pm
 - Please RSVP to Angela by 14 October
- Pasifika Festival in the Bay on 2 November from 9am

Next Meeting: Thursday 31 October 2024 at 4:30pm

Public meeting closed at 5:17pm and moved into Public Excluded Business