

**Katikati College School Board Meeting Minutes  
of 15 August 2024 at 4:30pm in the Katikati College Boardroom**

1. **Karakia:** Colleen

2. **Welcome, Attendance & Apologies:**

Attendance: Louise Buckley (Tumuaki), Bobbette Tanner (Parent Elect – Presiding Chair), Colleen Fleming (Co-opted Member), Victoria Denyer (Parent Elect), Jenner Ballinger-Judd (Parent Elect - remotely), Jesse Samuels (Pou Arahi Rep), Lisa Corbett (Staff Rep), and Angela Macdonald (Minute Secretary).

Apologies: Valarie Uilou (Parent Elect), Reon Tuanau (Pou Arahi Rep), Reid O’Connell (Student Rep)

3. **Declarations of Conflict of Interest**

Non declared.

4. **Strategic Monitoring/Reporting:**

4.1. Principal’s Report tabled with discussion and specific points of interest as follows:

- Consultation of Crest and Houses – Wānanga with 3 Marae planned for 3 Sept.
- Literacy and Numeracy Assessment explained and discussed along with interventions in place to support students. Board assured that results are not where we would like them to be, however focus is now on how these can be improved.
- International Students – a lot of positive work is being done in this space.
- Open Day was very positive and well attended. Our marketing strategy/material has improved.
- Property update
  - **Motion tabled to the Board to accept the 2024/2025 10 Year Property Plan**
  - *Bobbette, Sec Lisa - carried*
- Stand Down and Suspension Stats are down – school culture appears more settled and removing phones has had a positive impact. Deans are working hard in the pastoral space.
- Attendance – focus at present is on our ‘chronic absence’ students.

*Principal’s Report – Colleen, Sec Victoria – carried*

5. **Strategic Discussions and Decisions:**

5.1. Policy Updates

5.1.1. Protected Disclosure – reviewed. Amendments highlighted and approved.

5.1.2. Theft and Fraud Protection – reviewed. Amendments highlighted, discussed and approved.

*Lou, Sec Lisa – carried*

6. **Finance**

6.1. Finance Report

June and July 2024 Education Services Governance Report made available.

6.2. Finance Subcommittee Minutes – 13 August 2024 tabled.

- Mid-year budget review has been completed with no change made to bottom line.
- MOU signed for Office Supply arrangements through AOG suppliers.

## 7. Administration

### 7.1. Correspondence:

Inward

- Tabled

Outward

- Tabled

*Inwards accepted and Outwards approved  
Jeese, Sec Bobbette – carried*

### 7.2. Minutes from previous meeting

*Minutes of 27 June 2024 accepted as a true and accurate record:*

*Victoria, Sec Lisa – carried*

Matters arising:

- Action Items carried over:
  - Pou Arahi discussions
  - Enrolment Form (*Lou*)
  - Signage promoting kindness (*Reid*)

**Next Meeting:** Thursday 26 September 2024 at 4:30pm

***Public meeting closed at 5:15pm and moved into Public Excluded Business***