Katikati College Board of Trustees Meeting Minutes
of 11 September 2025 at 4:30pm in the Boardroom at Katikati College

1. **Karakia:** Victoria

2. **Welcome, Attendance & Apologies:**
   Attendance: Louise Buckley (Tumuaki), Victoria Denyer (Parent Elect, Acting Chair), Jenner Ballinger-Judd (Parent Elect), Katana Te Ngaio (Student Rep), Lisa Corbett (Staff Rep) and Angela Macdonald (Minute Secretary).
   Apologies: Bobbette Tanner (Presiding Member), Valarie Uilou (Parent Elect), Jesse Samuels (Pou Arahi Rep), Colleen Fleming (Co-opted Member)

3. **Declarations of Conflict of Interest**
   - Lisa identified a conflict of interest as a PPTA union member when discussing item 7.4 of the agenda.

4. **Strategic Monitoring/Reporting:**
   4.1. Principal's Report tabled with discussion and specific points of interest as follows:
   - Bank Staffing is tracking well
   - There is a significant positive shift with students attaining credits since last report
     - An in depth overview given on data
     - Targeted intervention within specific areas has made a significant difference
     - PLD for teaching staff on Numeracy & Literacy has also been valuable
   - New senior qualification:
     - Whilst consultation is open, a list of subjects was emailed to principals today. Concerned that what they are proposing will be challenging for our neurodiverse, Māori and Pasifika students.
     - Discussion followed on vocational pathways, media languaging, budget, speed and pace of changes with no meaningful consultation.
       - The Board expressed their appreciation of what Lou is doing to mitigate the impact on staff and students.
   - Attendance Support role being extended into 2026
   - Funding confirmed for the Learning Support project
   - Property upgrades are very slow but Simon Finnimore is very passionate and achieving great results around the school
       - *Action Item: Board to send letter of acknowledgement and appreciation to Simon Finnimore*
   - Stand downs discussed
   - Attendance - positive shifts and MOE data is helpful

   Principal's Report – Victoria, sec Jenner – carried

5. **Strategic Discussions and Decisions:**
   5.1. Policy Updates
   5.1.1. Concerns & Complaints – update tabled

5.1.2. Reducing Student Distress and Use of Physical Restraint Policy - Approved as per highlighted amendments

Jenner, sec Lisa - carried

5.1.3. Te Tiriti o Waitangi Policy - Approved following sharing with Pou Arahi - no amendments required however some guideline points to continue developing

Jenner, sec Lisa - carried

6. Finance

6.1. Finance Report - July and August Governance reports made available

6.2. Finance Subcommittee Minutes dated 4 September tabled.

6.2.1. Looking at a new payments system - Kindo (will be implemented for 2026)

7. Administration

7.1. Correspondence:

Inwards - International Trips for end of year

Inwards accepted

Lisa, sec Lou - carried

7.2. Minutes from previous meeting

Minutes of 7 August 2025 accepted as a true and accurate record.

Lisa, sec Victoria - carried

7.3. Invites to the Board for:

- Sports Prizegiving - Wednesday 8 October at 6pm
- Fiefia Night - Friday 10 October at 6pm (RSVP to Angela by Monday 6 October)
    - Jenner (yes), Victoria (apologies)

7.4. PPTA Rolling Strikes discussed.

- A letter from the Board will go out to our community on Friday 12 September.

7.5. Farewells

- Lisa Corbett and Katana Te Ngaio (and Colleen Fleming in her absence)

8. Preparation for next meeting

8.1. Important links page for new board members - new Board takes effect 23 September. Training session Thursday 16 October.

Next Meeting

Thursday 30 October 2025 at 4:30pm

Public meeting closed at 5.42pm and moved into Public Excluded Business