

**Katikati College**  
**Board of Trustees Meeting Minutes**  
**30 June 2022 at 6:30pm in Katikati College Boardroom**

1. **Karakia:** Shaan

2. **In attendance:** Bobbette Tanner (Chair), Dave Freeman, Sara Elliott-Warren, Valarie Uilou, Lisa Corbett, Shaan Kingi, Louise Buckley, Shawn Gielen (online) and Angela Macdonald (Minute Secretary)

**Apologies:** Wendy A’Bear, Xingang Wang

3. **Declarations of Conflict of Interest**

Non declared

**Meeting Times:**

August meeting to be moved forward to 6pm. Future meeting days and times to be reviewed by new Board.

4. **Strategic Monitoring/Reporting:**

4.1 Principals Report

Report tabled with discussion and specific points of interest as follows:

- Covid, flu and general illness absences have increased significantly amongst staff and students since last meeting
- Innovative Horticulture building plans will be submitted to Council in the coming week
- Plumbing work to address water runoff into neighbours property is being addressed
- Yr9 & 10 Data – this will be reported at August meeting
- Stand Downs and Suspensions - Stand down has been chosen over suspension in cases where students have brought drug paraphernalia and marijuana to school as opposed to ‘smoking drugs’ at school
- Health & Safety reporting on KAMAR and then being discussed at the subcommittee meeting is proving to be a sound process
- Waihi Kāhui Ako:
  - Lou has had initial discussions with the Principal of Waihi Central School looking at the possibility of joining their Kāhui Ako
  - Background and idea behind Kāhui Ako, (CoL), explained and discussed
  - Concerns raised about going outside our own boundaries and joining another Iwi and Community
    - **Action Item:** Lou to investigate this further and report on how/if this could be of benefit to our community.
- Workplace survey has been completed by staff. Results will be presented to next meeting. Student survey will be completed by the end of Term 3
- MARK and Graduate Profile - Draft:
  - Tabled and discussed
  - Suggested that Māori and non-Māori sections be combined with footnote showing that consultation has taken place

*Principal’s Report - Dave, sec Shaan – carried*

## 5. Strategic Discussions and Decisions:

### 5.1 Elections:

- Simon Finnimore has been appointed as Returning Officer and has started election planning process
- Details will be promoted / advertised through the Newsletter and our Facebook page

### 5.2 Policy Updates:

- Health & Safety - addition discussed.
  - *ratified by Valerie; sec Lisa - carried*
- Policies have now all been updated with several being reformatted into Guidelines and Procedures

## 6. Finance/Property

### 6.1 Finance Report:

May Education Services Governance Reports were made available.

- Finance Sub Committee Minutes tabled – 23 June 2022

## 7. Administration

### 7.1 Correspondence:

Inward and Outward Correspondence tabled

- Trip – approved
  - **Action Item** – *Lou to look into possibility of contributing towards Pasifika trip*
  - *Inward accepted and outward approved  
Lisa, sec Dave – carried*

### 7.2 Minutes from previous meeting – 26 May 2022

- *Minutes accepted as a true and accurate record*  
*Bobbette, sec Val - carried*

**Next Meeting Date:** Thursday 18 August 2022 at the earlier start time of 6pm

**Public meeting closed at 7:20pm and moved into Public Excluded Business**