

**Katikati College School Board Meeting Minutes
of 28 November 2024 at 4:30pm in the Katikati College Boardroom**

1. Karakia: Reon

2. Attendance:

Attendance: Louise Buckley (Tumuaki), Bobbette Tanner (Parent Elect – Presiding Chair), Colleen Fleming (Co-opted Member), Jenner Ballinger-Judd (Parent Elect), Valarie Uilou (Parent Elect) Victoria Denyer (Parent Elect), Lisa Corbett (Staff Rep), Katana Te Ngaio (Student Rep), Jesse Samuels (Pou Arahi Rep), Reon Tuanau (Pou Arahi Rep) and Angela Macdonald (Minute Secretary).

3. Declarations of Conflict of Interest

None declared.

4. Strategic Monitoring/Reporting:

4.1. Principal's Report tabled with discussion and specific points of interest as follows:

- Rebranding meetings with various designers currently underway. Next step is to put together an action group - expressions of interest requested from the Board to join the action group.
- Letter has been sent to the Education Minister advising that we have capacity to take more students.
- School culture vibe is positive.
- Annual Implementation Plan 2024 tabled.
- Concerns & Complaints - assurance given that all are being followed up.
- Stand downs & Suspensions - 14 students have been stood down more than once and account for over ½ of total stand downs.
- EOTC Safety Management Plan process discussed. A PLD session will be run with all staff before the end of the year. Following this it will be presented to the Board for signing.
 - **Action Item:** *Simon Finnimore to be invited to a 'Q & A' session with the Board early next year.*
- Attendance Stats discussed. Trialing next year, students who represent the College will need to have regular attendance, or show that their attendance is improving.

Principal's Report – Val, Sec Victoria – carried

5. Strategic Discussions and Decisions:

5.1. Te Ara Haurau review discussed and updated.

5.2. Draft Board work plan for 2025 tabled.

6. Finance

6.1. Finance Report

October 2024 Education Services Governance Report made available.

6.2. Finance Subcommittee Minutes – 21 November 2024 tabled.

7. Administration

7.1. Correspondence:

Inward

- Tabled

Outward

- Nil

*Inwards accepted
Colleen, Sec Lisa – carried*

7.2. Minutes from previous meeting

Minutes 7 November 2024 accepted as a true and accurate record:

Lisa, Sec Colleen – carried

7.3. Prizegiving organisation Tuesday 10 December

7.3.1 Karakia & Mihi Whakatau - 9am Yr9 & 10 - Shaan (tbc) *Attending - Jenner, Bobbette, Lisa*

7.3.2 Karakia & Mihi Whakatau - 11.30am Yr7 & 8 - Reon Karakia/Whakatau. *Attending - Jenner, Bobbette, Lisa, Val*

7.3.3 Karakia & Mihi Whakatau - 6pm - Yr11 - 13 - Hone Karakia/Whakatau. *Attending - Victoria (will present Yr 11), Lisa (will present Yr12), Bobbette (will present Yr13) Colleen, Val*

Preparation for next meeting

- *Board Morning Tea - Wed 11 Dec at 11am (Bobbette)*

Next Meeting: Thursday 27 Feb at 4:30pm

Public meeting closed at 5.45 pm and moved into Public Excluded Business