

**Katikati College Board of Trustees Meeting Minutes
of 19 June 2025 at 4:48pm in Principal's Office at Katikati College**

1. Karakia: Katana

2. Welcome, Attendance & Apologies:

Attendance: Louise Buckley (Tumuaki), Victoria Denyer (Acting Chair - Parent Elect), Jenner Ballinger-Judd (remotely - Parent Elect), Jesse Samuels (remotely - Pou Arahi Rep), Katana Te Ngaio (Student Rep), Lisa Corbett (Staff Rep arrived at 4:53pm) and Angela Macdonald (Minute Secretary).

Apologies: Bobbette Tanner (Presiding Member), Valarie Uilou (Parent Elect), Colleen Fleming (Co-opted Member),

3. Declarations of Conflict of Interest

Non declared.

4. Administration:

- Board returning officer selected and confirmed
 - Simon Finnimore appointed as Returning Officer
 - **Action Items:** Letter from Board appointing Simon Finnimore as returning officer

5. Strategic Monitoring/Reporting:

5.1. Principal's Report tabled with discussion and specific points of interest as follows:

- Roll is steady with international student numbers increasing in Term 3
- NCEA data discussed:
 - acknowledgement to Antony Oliver who has completed a robust overview on our data - this is being monitored closely
 - Updates will be included in future reports
- Strategic Goals:
 - Attendance - this is improving
 - Literacy and Numeracy roles are proving beneficial
- Effective Teacher Profile tabled. Discussed - supported as very relevant to our local area with good practical examples. Effective pedagogy in every classroom with Whanaungatanga.
- Faculty goals tabled.
- Property:
 - a lot of roofing work is in the planning.
 - Learning Support modifications are progressing
 - Significant drainage work has been completed on the back field
- Stand down and Suspensions:
 - 9 students account for 22 of our overall stand downs.

Principal's Report – Lisa, sec Victoria – carried

6. Strategic Discussions and Decisions:

6.1. Policy Updates

6.1.1. Curriculum Policy – Approved as per highlighted amendments

Lou, sec Lisa

6.1.2. Privacy Policy - Approved with no amendments required

Victoria, sec Katana

7. Finance

7.1. Finance Report - Governance report available

7.2. Finance Subcommittee Minutes – June meeting cancelled.

8. Administration

8.1. Correspondence:

Inward

Inwards accepted

Victoria, sec Lisa - carried

8.2. Minutes from previous meeting

Minutes of 22 May 2025 accepted as a true and accurate record.

Victoria, Sec Jenner - carried

9. Preparation for next meeting

Next Meeting

Thursday 7 August at 4:30pm

Public meeting closed at 5:32pm and moved into Public Excluded Business