

**Katikati College School Board Meeting Minutes
of 27 November 2025 at 4:30 pm in the Boardroom at Katikati College**

1. **Karakia:** Val

2. **Welcome, Attendance & Apologies:**

Attendance: Louise Buckley (Tumuaki), Bobbette Tanner (Parent Elect, Presiding Chair), Jenner Ballinger-Judd (Parent Elect - arrived 4:50pm), Valarie Uilou (Parent Elect), Hilary Johnson (Parent Elect), Charlie Aisake (Student Trustee), Michael Low (Staff Trustee) and Angela Macdonald (Minute Secretary).

Apologies: Victoria Denyer (Parent Elect), Ngairo Eruera (Pou Arahi Rep)

3. **Declarations of Conflict of Interest**

4. **Strategic Monitoring/Reporting:**

4.1. Principal's Report tabled with discussion and specific points of interest as follows:

- Bank Staffing affected by the strike however we are on track to be in the balanced position for PP22
- NCEA data:
 - Call back days for senior students were effective in achieving further credits, especially in Year 11.
 - Literacy and Numeracy support roles will remain in place for next year along with new Pastoral Support roles.
 - Additional supports are being put in place in the Learning Support area with funding at Year 7 & 8 being extended into Year 9 & 10.

These are all examples of being strategic with resourcing in meeting annual targets.

- Draft BoT Work Plan 2026 tabled
- Community Consultation will be undertaken in 2026
- Sports Uniform colour change to black, white and red - supported by the Board with a soft launch/gradual introduction of new kit.
- Property Update
 - Learning Support and Art Block will be wrapped for modifications and weather tightness remediation
- A Health & Safety debrief hui was held earlier today following our lockdown situation on Friday, 17 November. Positive feedback has been received from the community with particular mention on our good communication. Small improvements will be considered.

The Board passed on its congratulations on handling the lockdown situation well - acknowledged to the staff and school community.

- Attendance:
 - Q, J and G attendance codes discussed.
 - Board supported proposal for:
 - Q for attendance at Tangihanga
 - Q if students are accessing appropriate informal learning (on a case by case basis)
 - Attendance notes to reflect reason

Val, sec Hilary - carried

- **Action Item:** *Principal delegation to include the above.*

Principal's Report – Jenner, sec Val – carried

5. Strategic Discussions and Decisions:

5.1. Discussed at length potential targets for the 2026 Annual Implementation plan with recommendations/ideas recorded on DRAFT Annual Implementation Plan.

- **Action Item:** *Any further ideas to be emailed to Lou*

5.2. School Improvement Framework - ERO review tool Stewardship and Governance tabled.

Discussed at length with consensus reached for each point on where the Board sees targets sitting (ie: either 'embedding' or 'excelling')

6. Finance

6.1. Finance Report - October Governance reports made available

6.2. Finance Subcommittee Minutes dated 19 November tabled.

7. Administration

7.1. Correspondence:

Inwards:

Trips, Late Correspondence and Other Correspondence tabled.

- Copyright license - not exceeding usage, therefore no reason to renew

Outwards:

Tabled

*Inwards accepted and outwards approved
Jenner, sec Val - carried*

7.2. Minutes from previous meeting

Minutes of 30 October 2025 accepted as a true and accurate record with the following amendment to Section 4.4

- *Hilary is a member of the Innovative Horticulture Trust, she is therefore not on the subcommittee as a School Board Representative - name to be removed.*

Michael, sec Lou - carried

7.3. Next Meeting - TBC - Feb 2026

Public meeting closed at 6:15 pm with no Public Excluded Business