

**Katikati College Board of Trustees Meeting Minutes  
of 26 March 2026 at 4:30pm in Katikati College Boardroom**

**1. Karakia:** Bobbette

**2. Welcome, Attendance & Apologies:**

Attendance: Louise Buckley (Tumuaki), Bobbette Tanner (Parent Elect), Jenner Ballinger-Judd (Parent Elect), Victoria Denyer (Parent Elect), Hilary Johnson (Parent Elect) and Angela Macdonald (Minute Secretary).

Apologies: Valarie Uilou (Parent Elect), Michael Low (Staff Rep), Ngairo Eruera (Co-opted Member - Pou Arahi Rep), Charlie Aisake (Student Rep)

**3. Declarations of Conflict of Interest**

Non declared.

**4. Strategic Monitoring/Reporting:**

**4.1.** Principal's Report tabled with discussion and specific points of interest as follows:

- Banked staffing - assurance given that this is being managed efficiently
- NCEA results show a positive shift at Level 1
- Senior Pastoral Support staff are already undertaking significant work with senior students to support the tracking and completion of assessment credits.
- Māori student achievement data discussed.
- Annual Implementation Plan 2026 tabled
- Statement of Variance tabled
- ERO expected in Term Two or Three- ERO observation tool has been shared with staff in preparation for their visit
- Curriculum Area reports made available
  - extra staffing in the junior school, allowing smaller class sizes, is having a positive impact on learning across several curriculum areas
- The work being undertaken to implement the new curriculum is significant. The Minister's announcement today adds a level of uncertainty for both staff and students. The Board should be aware that staff are working hard and doing the best they can to support students through these changes.
- Detailed update on Learning Support
  - The Board acknowledges and appreciates the Learning Centre staff for the significant impact of their small group learning programmes - amazing work is being done with our students.

*The Board supports the application for the Year 7-8 Maths and Pāngarau Acceleration Programme and Hāpai Pāngarau Tau 7 & 8 (MAPHP) to be applied for by 31 August.*

- Property:
  - Jobs aligned for Learning Centre refurbish
  - We have expressed an interest in becoming a 'self managing property service and delivery' school

- Stand Down and Suspension update tabled and discussed. Mobile phones ‘away for the day’ have been revisited.
- Attendance discussed

*Principal’s Report – Jenner, sec Bobbette – carried*

## 5. Strategic Discussions and Decisions:

### 5.1. Policy Updates

#### 5.1.1. Health & Safety Policy – approved with changes has highlighted

*Hilary, sec Victoria - carried*

#### 5.1.2. Attendance Policy - approved

*Lou, sec Jenner - carried*

- Rising fuel prices discussed in relation to attendance

#### 5.1.3. Personnel Policy - approved

*Jenner, sec Bobbette - carried*

- Resolution for Principal’s Delegation - reviewed and amended

*Lou, sec Hilary - carried*

### 5.2. Community Consultation Sub-Committee

- Expression of interest sought for sub-committee:

- Jenner and Victoria

#### ■ **Action Items:**

*- Bobbette to contact remaining Board members to gauge interest of joining sub-committee*

*- Lou to organise a time for the Community Consultation Sub-Committee to meet*

## 6. Finance

### 6.1. Finance Report

January and February Education Services Governance Reports were made available.

### 6.2. Finance Subcommittee Minutes – 20 March 2026 tabled.

## 7. Administration

### 7.1. Correspondence:

Inward

- Trip for approval

*approved - Hilary, sec Lou*

- **Grants**

*The Katikati College School Board supports the grant application request to Ōmokoroa Centre Trust for \$2,500 for costs associated with Year 9 - 13 students attending Showquest of Mercury Baypark in June. Grant would cover bus hire, participant fee and consumables / costumes.*

*Bobbette - all in favour - carried*

*Inwards accepted and outwards approved*

*Hilary, Sec Victoria - carried*

**8.2.** Minutes from previous meeting

*Minutes of 26 February 2026 accepted as a true and accurate record.*

*Jenner, sec Lou - carried*

**8. General Business:**

- Voting open for the Waiariki BOP Regional Executive Election.

*5:35pm Jenner Ballinger-Judd left meeting while Waiariki BOP Regional Executive candidates discussed and voted on - online vote submitted*

*5:40pm Jenner Ballinger-Judd returned to meeting*

**Next Meeting**

Thursday 7 May at 4:30pm

***Public meeting closed at 5:43pm and moved into Public Excluded Business***