Katikati College Board of Trustees Meeting Minutes
of 18 June 2026 at 4:30pm in Katikati College Boardroom

1. **Karakia:** Lou

2. **Welcome, Attendance & Apologies:**

   Attendance: Louise Buckley (Tumuaki), Victoria Denyer (Parent Elect - Acting Presiding Chair), Jenner Ballinger-Judd (Parent Elect - remotely then arriving at 5:09pm), Valarie Uilou (Parent Elect), Hilary Johnson (Parent Elect), Ngairo Eruera (Co-opted Member - Pou Arahi Rep), Michael Low (Staff Rep) and Angela Macdonald (Minute Secretary).

   Apologies: Bobbette Tanner (Parent Elect), Charlie Aisake (Student Rep)

3. **Declarations of Conflict of Interest**
   Non declared.

4. **Strategic Monitoring/Reporting:**

   4.1. Welcome to Katrina Lemon (Deputy Principal) - reporting on the revised Pastoral Wellbeing model and the cultural shift being implemented at Katikati College.

   - The process has been underway since 2022 and has moved through scoping, consultation and build phases with it now moving into the implementation phase.
   - **Framework & Philosophy:**
     - Grounded in a Kaupapa Māori lens and tailored specifically to the school's community and students, the product is the 'voices of many'. It incorporates wellbeing models, neuroscience learning and the core philosophy that "behaviour is communication" and 'well-being is vital'.
   - **Operations & Systems:**
     - Focus remains on early intervention, which Deans and staff are already executing. The KAMAR system will be repurposed as a communication tool rather than a punitive one.
     - Acknowledgement given to Margaret Ross, RTLB and community partners for their contributions.
   - **Budget & Next Steps:**
     - The Board's well-being budget is already in place to support the rollout. The next phase will be to expand the framework to include whānau and ākonga.
     - A soft launch is scheduled to be rolled out, in phases, in Term 3.

   It was acknowledged that staff will need support to manage their own regulation when implementing 'The Way' - elements of this are already included in the model with further developments to come.

   Management expressed strong pride in the unique model being developed and the Board thanked Katrina for her mahi and presentation.

   4.2. Principal's Report tabled with discussion and specific points of interest as follows:

   - Banked Staffing update
   - NCEA overview - data tabled and discussed
     - Literacy and Numeracy support roles are having a significantly positive impact
     - Staff are tailoring programmes to meet individual needs
     - Strong vocational pathways for students are available with over 30 students involved in Trades. The Gateway programme is also being developed further.
   - Action Plan for 2026 Targets tabled noting a shift toward a more dynamic, highly visual approach to tracking progress. The updated framework is designed as a "living document" to ensure continuous relevance and agility. The Senior Leadership Team is collectively engaged with this document.

- MNA Report made available. This report focuses specifically on school-wide assessment practices. Lou expressed immense pride in the strength and depth of the commentary within the report, highlighting the exceptional outcomes achieved. The Principal's Nominee, Curriculum Leaders, and Heads of Faculties were commended for their dedicated work and leadership. The high level of professional collegiality, proactive sharing of information, and mutual support across teams were standout features of the report's success.
- Cybersecurity update discussed.

    - ***Action item:*** *Lou to check that our insurance covers Cyber Risk*

- Property Hui was held today with a lot of work coming up in this space over the next several months. Lou and Simon Finnimore (DP) met with the Ministry regarding the possibility of becoming a self managing school for property.

Principal's Report – Valarie, sec Michael – carried

5. Strategic Discussions and Decisions:

5.1. Policy Updates

5.1.1. Curriculum Policy – approved with changes as highlighted.

Victoria, sec Hilary - carried

5.1.2. Privacy Policy - approved with additions as highlighted

Jenner, sec Ngairo - carried

5.2. Student Elections - Returning Officer Simon Finnimore

Simon Finnimore appointed as Returning Officer for Student elections

Hilary, sec Victoria - carried

6. Finance

6.1. Finance Report

April and May Education Services Governance Report made available.

6.2. Finance Subcommittee Minutes dated 30 April 2026 passed as a true and correct record (due to quorum not being met at June meeting)

Hilary, sec Michael - carried

6.3. Finance Subcommittee Minutes - 10 June 2026 tabled and explained.
Management report has been received from the auditor and will be discussed at the next meeting.

7. Administration

7.1. Correspondence:

- Trips

Inwards correspondence approved - Victoria, sec Valarie - carried

    - ***Action Item*** *- Simon Finnimore to present to the Board (possibly in Term 4) showing the processes around Health & Safety with EOTC.*

7.2. Minutes from previous meeting

Minutes of 7 May 2026 accepted as a true and accurate record.

Lou, sec Jenner - carried

Matters Arising from previous minutes:

- Anti-Hassassement Policy is being reviewed.

8. General Business:

- **NZSBA Annual Conference**
  This is in Auckland 17 - 19 July. Jenner and Val will be attending.

    - ***Action Item:*** *Board members to contact Lou if they wish to attend the conference.*

  NZSBA Onboard Magazine. This is a worthwhile publication for Board members.

    - ***Action Item:*** *Angela to send NZSBA 'Onboard Magazine' link to Board members to register for this.*

- **National School Board AGM**
  Jenner will pass a proxy vote on behalf of the Katikati College School Board – all in favour.

Next Meeting
Thursday 13 August at 4:30pm

Public meeting closed at 5:47pm and moved into Public Excluded Business